

**MINUTES OF THE CABINET PROCUREMENT COMMITTEE
TUESDAY, 28 OCTOBER 2008**

Councillors *Adje (Chair), *Bevan, Meehan and *Santry.

*Present

MINUTE NO.	SUBJECT/DECISION	ACTION BY
PROC54.	<p>APOLOGIES FOR ABSENCE (Agenda Item 1)</p> <p>An apology for absence was submitted on behalf of Councillor Meehan.</p>	
PROC55.	<p>MINUTES (Agenda Item 4)</p> <p>RESOLVED:</p> <p>That the minutes of the meeting held on 30 September 2008 be approved and signed.</p>	HLDMS
PROC56.	<p>SUPPORTING PEOPLE MENTAL HEALTH SERVICES CONTRACT (Report of the Director of Adult, Culture and Community Services - Agenda Item 6)</p> <p>The Appendices to the interleaved report were the subject of a motion to exclude the press and public from the meeting as they contained exempt information relating to the business or financial affairs of any particular person.</p> <p>We noted that the new services proposed were designed to support service users both in accommodation based projects, with staff on site 24 hours a day, and in their own homes, in the form of floating support. We also noted that the new contracts recommended would have built in flexibility, allowing the Council to purchase additional support hours but also to reduce the number of contracted hours purchased by up to 30% to allow the services to respond to the emergence of individual budgets and any increased demand caused by changes in inpatient mental health services. We asked that officers ensure that if during the period of the contracts it was proposed to purchase additional support hours then a report back be made to our Committee.</p> <p>We were informed that the indicative allocations of the Supporting People Welfare Grant allocation within the Area Based Grant showed that funding would reduce by 5% per annum for 2009/10 and 2010/11 and we asked that the plans which we were advised were in place to ensure that committed expenditure for the whole grant did not exceed the reduced grant were supplied to Members of our Committee.</p> <p>We noted that while the contracts were due to commence on 1 November 2008 for 5 years, with a possible extension to 7 years, there had been no indication from the Department for Communities and Local Government regarding grant allocation beyond 2010/11. However, we</p>	<p>DACCS</p> <p>DACCS</p>

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	<p>were advised that the Haringey Supporting People Partnership Board had agreed to continue funding mental health services within the Supporting People programme at their current level for at least the next five years and that, in the light of evidence of the over supply of services in some sectors of the programme, action was already being taken to reduce capacity in these sectors to achieve the savings needed and the contracts allowed for a reduction in service level in line with the available grant.</p> <p>RESOLVED:</p> <ol style="list-style-type: none"> 1. That approval be granted to the award of three contracts to deliver housing and community based support services (Supporting People funded) for residents with significant mental health needs in line with the findings and recommendations on the award of contracts set out in Section 13 of the interleaved report and the Appendix thereto to the providers indicated below – <ul style="list-style-type: none"> • East – Metropolitan Support Trust • Central – Rite Consortium • West – St. Mungo’s 2. That the contracts be awarded for a period of 5 years commencing on 1 November 2008 with an option to extend them for a further 2 years. 	<p>DACCS</p> <p>DACCS</p>
<p>PROC57.</p>	<p>BENEFITS AND LOCAL TAXATION BILL PRINTING CONTRACT (Report of the Director of Corporate Resources - Agenda Item 7)</p> <p>The Appendices to the interleaved report were the subject of a motion to exclude the press and public from the meeting as they contained exempt information relating to the business or financial affairs of any particular person.</p> <p>Councillor Santry expressed concern that many people complained of difficulty in understanding bills and other correspondence originated by Benefits and Local Taxation. Our Chair indicated that this was often due to the formal language used in legislation and regulations and he indicated that he would ask the appropriate officers to meet with her in this connection.</p> <p>We noted that prices had only been received from two bidders one of whom had withdrawn late in the process because they felt the risks of taking on new processing to be significant and that they did not sufficiently understand related Council processes. We endorsed the suggestion of the Head of Procurement that Benefits and Local Taxation (BLT) and Information Technology (ICT) require the new contractor to co-operate in the production of a detailed process map and specification and for BLT and ICT to maintain its currency. We indicated that the procurement exercise for this contract should be commenced in 12 months time with a view to a new contract being let rather than an extension being granted to the contract now awarded.</p>	

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	<p>RESOLVED:</p> <ol style="list-style-type: none"> 1. That, in accordance with Contract Standing Order 11.03, approval be granted to the award of the contract for the Benefits and Local Taxation Bill Printing Service to Paragon Group UK Ltd. on the basis set out in the interleaved report. 2. That the contract be awarded for a period of two years. 	<p>DCR</p> <p>DCR</p>
<p>PROC58.</p>	<p>DRUGS INTERVENTION PROGRAMME CONTRACT WAIVER (Report of the Assistant Chief Executive (Policy, Performance, Partnerships and Communications) - Agenda Item 8)</p> <p>RESOLVED:</p> <p>That as permitted by Contract Standing Order 7.03 (d) approval be granted to a waiver on Contract Standing Order 6.05 (Requirement to Tender) in respect of the Drugs Intervention Programme Contract for the period 1 April 2009 – 31 March 2010 on the grounds that it was in the Council’s overall interest.</p>	<p>ACE-PPPC</p>
<p>PROC59.</p>	<p>BUILDING SCHOOLS FOR THE FUTURE - CORRECTION OF THE AWARD AMOUNT ON THE PRE-CONSTRUCTION AGREEMENT REPORT FOR PARK VIEW ACADEMY(Report of the Director of the Children and Young People’s Service – Agenda Item 9)</p> <p>RESOLVED:</p> <p>That approval be granted to the increase of the award to the Constructor Partner for the Park View Academy School’s pre-construction agreement by £4,426 from £57,971 to £62,397.</p>	<p>DCYPS</p>
<p>PROC60.</p>	<p>BUILDING SCHOOLS FOR THE FUTURE - PRE CONTRACT DEMOLITION WORKS AT GLADESMORE SCHOOL (Report of the Director of the Children and Young People’s Service – Agenda Item 10)</p> <p>We were informed that the Gladesmore Community School Project was currently at the Pre-Construction Agreement stage, the Employer’s Requirements were being priced and Contractors Proposals prepared by Balfour Beatty. We were also informed that the later works which had been the subject of the extension to the contract could not have been completed with the previous Gladesmore enabling works package as the scheme design development had not progressed sufficiently to be adequately scoped and priced. We noted that the cost of awarding the pre-construction demolition works was budgeted for within the overall BSF Construction Cash Limited budget and could be achieved within the sum originally agreed for pre-construction works in June 2008. We also noted that this was partly because the scope of the original works had reduced and partly because some cost reductions have been achieved. We asked that Members of our Committee be supplied with details of the reductions which had been made to scope of the original works.</p>	

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	<p>Reference was made to the existing arrangement whereby in to ensure full Member involvement in the BSF Design and Build process, the pre-construction stage was reported to Procurement Committee for approval with the main award with an Agreed Maximum Price (AMP) subsequently being presented to Procurement Committee. In this connection we were advised that various BSF enabling works had been completed at schools over the summer and feedback obtained from contractors indicated that pre-contract works could potentially reduce pressure on the programming of complicated phasing of works significantly, thereby improving the construction completion dates. In the light of the feedback clarification was sought of whether the Committee would re-consider the existing arrangements for the procurement route towards the award of contracts to BSF Constructor Partners. We indicated that as far as possible there should be adherence to the agreed protocol but where there was a particular risk of delay then use could be made on the urgency provisions within the Council's Constitution including the convening of special meetings of our Committee at less than five clear days notice. Our Chair asked that officers supply him with a briefing paper outlining the changes sought and the reasons for them.</p> <p>Reference was also made to conditions which had been imposed by the Planning Committee in relation to works at Northumberland Park School and we asked that officers supply us with details of those conditions.</p> <p>RESOLVED:</p> <p style="padding-left: 40px;">That it be noted that in accordance with Contract Standing Order 13.03 the Director of the Children and Young People's Service had approved an extension to the contract awarded to Balfour Beatty for enabling works to Gladesmore Community School to include demolition works at an additional cost of £162,354.</p>	
<p>PROC61.</p>	<p>WOOD GREEN DECENT HOMES PROGRAMME 2008/09 PHASE WG8 - DEVONSHIRE HILL LANE N17 (Report of the Director of Urban Environment – Agenda Item 11)</p> <p>The Appendices to the interleaved report were the subject of a motion to exclude the press and public from the meeting as they contained exempt information relating to the business or financial affairs of any particular person.</p> <p>Reference was made to the practice of some residents of re-fitting metal grilles removed during the course of door replacement works which might result in a breach of fire regulations and we asked that in future reports confirmation be given that estate managers would monitor such situations and that appropriate action would be taken by Homes for Haringey as a housing management issue.</p> <p>RESOLVED:</p>	<p>DUE</p>

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	<ol style="list-style-type: none"> 1. That in accordance with Contract Standing Order 11.03 approval be granted to the award of the contract for Phase WG8 of the Wood Green Decent Homes programme at 40 addresses in Devonshire Hill Lane N.17. to Mulalley & Co. Ltd. for the Total Agreed Maximum Price (excluding fees) set out in paragraph 2.2 of the Appendix to the interleaved report. 2. That the total cost of the work as set out in paragraph 2.4 of the Appendix to the interleaved report be noted. 	DUE
<p>PROC62.</p>	<p>WOOD GREEN DECENT HOMES PROGRAMME 2008/09 PHASE WG11- WEIR HALL ROAD N18 (Report of the Director of Urban Environment – Agenda Item 12)</p> <p>The Appendices to the interleaved report were the subject of a motion to exclude the press and public from the meeting as they contained exempt information relating to the business or financial affairs of any particular person.</p> <p>We asked that in future reports involving properties that were located outside the Borough this be made clear and that where reports involved works to properties both inside and outside the Borough that a breakdown of the numbers of properties by location be clearly stated.</p> <p>RESOLVED:</p> <ol style="list-style-type: none"> 1. That in accordance with Contract Standing Order 11.03 approval be granted to the award of the contract for Phase WG11 of the Wood Green Decent Homes programme at 29 addresses in Weir Hall Road N.18. to Mulalley & Co. Ltd. for the Total Agreed Maximum Price (excluding fees) set out in paragraph 2.2 of the Appendix to the interleaved report. 2. That the total cost of the work as set out in paragraph 2.4 of the Appendix to the interleaved report be noted. 	<p>DUE</p> <p>DUE</p>
<p>PROC63.</p>	<p>WOOD GREEN DECENT HOMES PROGRAMME 2008/09 - PHASE WG12 - WEIR HALL AVENUE N18 (Report of the Director of Urban Environment – Agenda Item 13)</p> <p>The Appendices to the interleaved report were the subject of a motion to exclude the press and public from the meeting as they contained exempt information relating to the business or financial affairs of any particular person.</p> <p>In response to a question about the different numbers of properties and the timescales for completion in the various contracts, we were advised that these were determined by the nature of the works conducted which varied between contracts and that validation checks were routinely carried out. A further question was asked about whether where a contract involved the replacement of front doors all properties were included irrespective of the condition of individual doors and where the</p>	

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	<p>The Appendices to the interleaved report were the subject of a motion to exclude the press and public from the meeting as they contained exempt information relating to the business or financial affairs of any particular person.</p> <p>We noted that the duration of the contract was 10 weeks and involved 63 houses. We asked that Members of our Committee be supplied with details of the scale and nature of the works and that in future such details be included in the body of reports.</p> <p>We also asked that officers supply us with details of the number of properties in the London Borough Enfield to which works had been approved to date as part of our Decent Homes programme.</p> <p>RESOLVED:</p> <ol style="list-style-type: none">1. That in accordance with Contract Standing Order 11.03 approval be granted to the award of the contract for Phase WG14 of the Wood Green Decent Homes programme at 63 addresses at Barclay Road N.18 to Mulalley & Co. Ltd. for the Total Agreed Maximum Price (excluding fees) set out in paragraph 2.2 of the Appendix to the interleaved report.2. That the total cost of the work as set out in paragraph 2.4 of the Appendix to the interleaved report be noted.	<p>DUE</p> <p>DUE</p> <p>DUE</p>
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CHARLES ADJE
Chair